



# CITY OF NEW HOPE COMMUNITY DEVELOPMENT

4401 Xylon Ave N • New Hope MN 55428 • Phone: 763-531-5127 • Fax: 763-531-5136

• newhopemn.gov • newhopeinspections@newhopemn.gov

## EXCAVATION/GRADING APPLICATION

### PROCESS

- Permit is not required for gardening, sodding or tree planting.

#### INCLUDE THE FOLLOWING ITEMS:

- ✓ Excavation/Grading Application (this sheet) filled out completely.
- ✓ 2 sets of plans showing the extent of the proposed work, the dimensions and elevations of both the ground before and after the excavation, proposed excavation surfaces, and location of the excavation work.
- ✓ Payment (see below)

Permit# \_\_\_\_\_

Received Application \_\_\_\_\_

Received Payment \_\_\_\_\_

*For Office Use Only*

### PROPERTY INFORMATION

Property Address: \_\_\_\_\_

- Commercial Property     Residential Property  
 I am the Contractor     I am the Property Owner

### PROPERTY OWNER INFORMATION

Property Owner: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

### CONTRACTOR INFORMATION

Business Name: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

### WORK INFORMATION

- Install                       New                       Other                       Renewal

Description of Work: \_\_\_\_\_

Cubic Yards to be Moved: \_\_\_\_\_ Start Date: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

### REQUIRED INSPECTIONS COMPLETED BY CITY STAFF

- Site     Final     Other(s): \_\_\_\_\_

Conditions of Approval: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

*(Continue on next page)*



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## EXCAVATION/GRADING APPLICATION

### NOTICE

- Contact Gopher State One Call before you dig at (651) 454-0002.

### FEE SCHEDULE

#### Excavation/Grading Permit Fee

50 cubic yards or less	\$15
51 to 100 cubic yards	\$22
101 to 1,000 cubic yards	\$22.50 for the first 100 cubic yards plus \$10.50 for each additional 100 cubic yards
1,001 to 10,000 cubic yards	\$117 for the first 1,000 cubic yards plus \$9 for each additional 1,000 cubic yards
10,001 to 100,000 cubic yards	\$198 for the first 10,000 cubic yards plus \$40.50 for each additional 10,000 cubic yards
100,001 cubic yards or more	\$562.50 for the first 100,000 cubic yards plus \$22.50 for each additional 10,000 cubic yards

#### Plan Check Fee

50 cubic yards or less	No Fee
51 to 100 cubic yards	\$15
101 to 1,000 cubic yards	\$22.50
100, to 10,000 cubic yards	\$30
10,001 to 100,000 cubic yards	\$30 for the first 10,000 cubic yards plus \$15 for each additional 10,000 cubic yards
100,001 to 200,000 cubic yards	\$165 for the first 100,000 cubic yards plus \$9 for each additional 10,000 cubic yards
200,001 cubic yards or more	\$255 for the first 200,000 cubic yards plus \$4.50 for each additional 10,000 cubic yards
Additional plan review required by changes, additions or revisions to approved plans	\$42 per hour (minimum charge ½ hour)

Excavation/Grading Fee	
Plan Check Fee	
<b>Fees Due Upon Application</b>	

Signature: \_\_\_\_\_ Date of Application: \_\_\_\_\_

### PAYMENT

**Check** (Make payable to City of New Hope. Mail Attn: Inspections Department to 4401 Xylon Ave N, New Hope, MN 55428)

**Credit Card** (Fill in information below)

- Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_
- Billing Address: \_\_\_\_\_
- Signature: \_\_\_\_\_ Name (Print): \_\_\_\_\_